

Whitehorse Curling Club
Board of Directors meeting
Monday, August 9, 2021
MINUTES

Present: Ray Mikkelsen, Mark Evans, Tyler Williams, Kandice Braga, Cathy Poulter, Jeff Cyre, Cheryl Timmermans, Thomas Scoffin, Club Manager Bob Walker

Regrets: Jacqueline Gilbert

Call to Order: 7:00 pm

Representatives of the Yukon Curling Association (Laini Klassen, Laura Eby, Ellen Johnson, Terry Miller) attended the meeting to provide information related to the new curling season.

Adoption of the Agenda:

- The policy manual item on the agenda was removed from the agenda.
MOTION: That the agenda be adopted as amended.
Moved by Kandice Braga. Seconded by Cheryl Timmermans

Adoption of the Minutes:

- The minutes of the July 21, 2021 board of directors meeting were reviewed.
MOTION: That the minutes of the July 21, 2021 board of directors meeting be adopted as circulated.
Moved by Cathy Poulter. Seconded by Thomas Scoffin

Financial Report:

- Financial statements to August 8, 2021 were reviewed.
MOTION: That the Whitehorse Curling Club financial statements to August 8, 2021 be adopted.
Moved by Thomas Scoffin. Seconded by Kandice Braga.

President's Report: Ray Mikkelsen

- Plywood that was surplus to the club has been sold.
- A mesh material is being ordered that will be frozen into the centre section of the ice. It will allow that section of ice to freeze more evenly and provide more clear instruction to stay clear of that very slippery area.

Club Manager's Report: Bob Walker

- Cleaning of all the carpets in the club is underway.

- A three-day rental for the Fall has fallen through. Special Olympics Yukon is interested in renting the ice floor for its annual fundraising banquet (in spring 2022).
 - Working to secure sponsorships/advertising for the upcoming season.
 - Students of a communications/marketing course at Yukon University are required to do an end of year program. The club is looking at whether a student project could help the club with some of its communication or marketing needs.
- ACTION:** Bob and Karen are meeting with Yukon U. to explore options.
- Staff will be taking time off during August. The club office will remain staffed throughout.

Director's Reports:

- Drawmaster: Tyler Williams
 - Tyler and Ally Goncalves are looking at a software program to see whether it would be helpful in creating draws.
 - There were certain scheduling issues related to last season's Thursday league. Should there be an early draw this season? Consideration needs to be given to accommodating teams that may need to curl in an early evening draw, while not limiting the opportunity for other teams to curl an early draw.
- Junior Curling: Jeff Cyre
 - Jeff met with Wade Kopan and Troy Searson to provide information to ensure a smooth transition to Jeff assuming as director of junior curling.
 - The junior curling equipment needs to be assessed prior to the new season. (Note: Junior equipment is included as part of a pro shop equipment purchase.)

New Business:

- Season schedule:
 - The proposed season schedule was reviewed. The pre-season clinics need to fit in between the ice installation dates and the start of the season. If the ice install goes well there may be some more time available for proposed clinics and workshops. Leagues play starts September 27.
- COVID:
 - It is unclear whether the club will be required to submit an operational plan to the Chief Medical Officer of Health in order to operate in the coming season.

ACTION: Mark will seek clarification from the CMOH on whether the club needs to develop a plan for curling and the lounge.
- Pro shop budget:
 - A proposed equipment purchase was presented for pro shop equipment (sales) and 15 new rental kits. (The order includes for the replacement of junior curling equipment, but the cost is accommodated under a separate budget.)

MOTION: That the club office is approved to spend up to \$8,000 to replace club curling equipment and replenish pro shop inventory.

Moved by Ray Mikkelsen. Seconded by Cheryl Timmermans.

- Succession plan:

- The club manager has indicated he will not likely continue in the position for another season, beyond this season.

ACTION: Cathy will begin the process to reconvene the hiring committee to hire a new club manager in time for the 2022/23 season.

- The club manager's contract is up for renewal. The board reviewed the contract and provided an offer for renewal.

Next Meeting: Wednesday, September 22 at 6:30 pm at the club.

Motion to adjourn at 8:45 pm

Moved by Cathy Poulter. Seconded by Kandice Braga